Engineered Designs, LLC

Labor Cost Breakdown Request Form

Use this form to request the approximate cost of your project. Please include the following:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Company Name |  | Physical address | Phone & Fax | website | Facebook |
| Owner #1 | Name | mobile | Email address |  |  |
| Owner #2 | Name | mobile | Email address |  |  |
| Owner #3 | Name | mobile | Email address |  |  |
| Project Type | Description | # of styles |  |  |  |
| \*Style # | Description | Fashion sample needed | Budget range | | Due date |
| * fabric | Yes/no |  |  | |  |
| * trim | Yes/no |  |  | |  |
| \*Style # | Description | Fashion sample needed | Budget range | | Due date |
| * fabric |  |  |  | |  |
| * trim |  |  |  | |  |
| \*Style# | Description | Fashion sample needed | Budget range | | Due date |
| * fabric |  |  |  | |  |
| * trim |  |  |  | |  |
| Start date |  | Midpoint Check |  | Finish date |  |

Depending on the number of projects ahead of your request, the LCB may take up to 3 weeks to prepare and send, however, most are completed within 10 days.

There is no additional cost for preparing a Labor Cost Breakdown unless you need a rush. The rush fee is $10. If you have scheduled and paid for a consultation of 1 hour or more, the cost for preparing the LCB is included. If you have not scheduled a consultation, or only requested a 30 minute session, the cost to prepare the document is $25. Please be advised that initial in-person consultations or actual samples mailed help to better determine the costs.

*\*If you have not assigned style number(s) to your project, a style number will be created for you. You may change this number at any time during the product development process, however, if patterns have been printed with the old number, you will be charged for the reprint. Please see the costs for printing in the pattern paper prices section.*

Please send this document to [vfavors@vroengine.com](mailto:vfavors@vroengine.com) or mail to

VRO Engineered Designs, LLC

1775 Parker road, suite C-210

Conyers, GA 30094

678-487-3700

Other pertinent information:

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Artwork if applicable: